

April 14, 2023

The Lyon County Sheriff's Office was the location of the April 13, 2023, LEPC meeting. Those attending were:

Jim Anderson, Davita Dialysis
Brandon Beck, Emporia Fire & EMS
Jeffrey A. Cope, Lyon County Sheriff's Office
Amanda Cunningham, Crosswinds
Ken Duft, Lyon County Commission
Andrea Elwood, Hand In Hand Hospice
Jarrod Fell, Lyon County Emergency Management
Crissie Gilmore, Holiday Resort
Renee Hively, CareArc
Jeff Jackson, Kansas Gas Service
Sara Kerkhoff, Red Cross
John Koelsch, Lyon County Sheriff's Office
Jack Mason, Emporia Public Works, Water
Kelly Mayer, Emporia Chamber & CVB
Jennifer Millbern, CareArc
Doug Peck, Lyon County Commission
Jon Reed, Home Town Health Care

Brian Rees, KSU Extension Office
Brad Riggs, Emporia Public Works, Water
Kevin Risley, Emporia Police Department
Aaron Scheve, KS Wildlife & Parks
Nichole Schlesener, Lyon County EM, LEPC Secretary
Keith Senn, Emporia Public Works, Sanitation
Joni Siess, Lyon County Area Transportation
Erica Smith, Hand In Hand Hospice
Harlan Smith, Newman Regional Health
Vici Smith, Lyon County Public Relations
Jesse Taylor, Emporia Fire & EMS
Christine Torrens, City of Emporia Public Relations
Rolland Trahoon, Evergy
Roxy VanGundy, LCECC
Ruth Wheeler, Lyon County District Court
David Whittington, Holiday Resort
Chip Woods, Lyon County Highway Department

1. LEPC Chair Kevin Risley called the meeting to order at 12:03 p.m.
2. Introductions/Roll Call
3. **Motion:** Approve changes to the meeting agenda: Ruth Wheeler (John Koelsch) 34-0
4. **Motion:** Approve the January 12, 2023, minutes: Rolland Trahoon (Kelly Mayer) 34-0
5. Emergency Management Director Fell passed around 2022 Tier II reports that were received for everyone to review along with our pipeline information packets we have received.

Tier II reports are available to the public upon request and will be present at every in-person quarterly meeting of the LEPC. To view Tier II reports, please contact Nichole Schlesener at Lyon County Emergency Management, 425 Mechanic Street, Emporia Kansas 66801, (620) 341-3203.

6. Old Business:
 - a. None
7. New Business:
 - a. Vice Chair Nominee
 - i. Claude Williamson resigned.
 - ii. **Motion:** Approve Jennifer Millbern as new Vice Chair. Jeffrey A. Cope (Aaron Scheve) 34-0
 - b. ESF 1, ESF 2, and ESF 3 updates
 - i. Review and submit any corrections/modifications to Director Fell.
 - ii. None mentioned today.
 - iii. ESF15- asked what changes were made to their plan.
 - ~~c. Approve New Memberships~~

- i. This was amended at the beginning of the meeting.
 - d. Removal of Inactive/Retired Members
 - i. **Motion:** Claude Williamson is no longer with Presbyterian Manor. Jeffrey A Cope (Aaron Scheve) 34-0
 - e. Spill Report
 - i. Tyson had a release of anhydrous; approx. 100lbs.
 - ii. There was no impact externally. They handled HazMat incident internally with their own team trained for the release.
- 8. Coordinator Report (Jarrod Fell) [redacted]
 - a. By Laws
 - i. Everyone will be getting an email before our next meeting regarding changes that are being made to bring them up to date.
 - b. IPPW
 - i. We updated our IPPW this last January 2023. We have scheduled our exercise and training for the next 3 years; this is flexible so we can change it as we see fit to meet our needs.
 - c. Pipeline Training
 - i. We attended this training in January 2023. Several attended from the Emporia Fire Department, Lyon County Sheriff's Office, and Lyon County Emergency Management.
 - d. Reception Center Plan
 - i. This process is taking longer than we originally expected it would. We are in the final draft stage of this process now. Once the plan is final it will be available to partners.
 - e. Attended IWT
 - i. This was held on the 28th of February in Topeka. We discussed new strategies for getting information out to all the different partners. There will be new changes to the warning systems. They are moving to a new product in July rather than using NWS chat and it will be app based.
 - f. Spring Training
 - i. Completed this training the first week of April. We had about 200 Law Enforcement Officers attend from around the state and region. We were able to use a grant through Visit Emporia to help us fund this event. The grant helps us pay speaker fees and other costs associated with the event.
 - g. Recovery Tabletop Exercise
 - i. This will be on the 25th of April in Topeka from 9:00am to 4:00pm. Several partners will be attending with us. Kansas does not have a lot of plans for Recovery. By going we will get to see what creating those plans looks like and will help us be better prepared should an incident arise in our community. Also, we will be going through different responsibilities of what each position needs to do.
 - h. FEMA Graded Exercise
 - i. This is scheduled for October 18th which will be a final training day for our responders to run through the processes before our FEMA partners show up on October 19th to do a Full Scall exercise and evaluation. If your agency would like to volunteer to assist with this plan, please get ahold of Director Fell to arrange that.
 - i. EOC Updates
 - i. Director Fell has sent everyone Microsoft Team invites so that we can maintain a virtual EOC. This also allows us to communicate any necessary changes that someone may find

pertaining to their specific ESF. Everyone should be a part of their assigned ESF group as well as the General Team group which contains everyone.

- j. G0402 Course (NIMS Overview for Senior Officials)
 - i. All our City and County Commissioners attended this training. Along with some of our other elected officials and legal advisors.
- k. Resource Leader and Demobilization Class
 - i. We hosted this training in the last week of February.
- l. Incident Support Program (ISP) Symposium & Incident Management Team Training
 - i. These courses were a weeklong from March 20th through March 24th. We had someone who is already on the ISP attend the workshop sessions all week while Emporia Fire Department, Emporia State University and Lyon County Emergency Management sent someone to the training class.
- m. Planning Section Chief Class
 - i. Lyon Country Sheriff's Office sent Sgt. Danny Broyles and Nichole Schlesener from the Emergency Management department to this training in Topeka. That course was a week-long from April 3rd through April 6th.
- n. Bicycle Safety.
 - i. Public message campaigning will begin regarding bicycle safety on the roads throughout Lyon County. Cyclists must follow the same traffic laws as motorists. We are hoping to get Lifetime to assist us with getting this message out to participants in the Unbound Gravel Race that is coming up.
- o. What 3 Words App
 - i. Need to get information pushed out to the public regarding this app and its benefits during a life safety incident. Not just all the big events hosted within city limits but those that flow into other counties can use this. If someone does not have the app on their phone and calls dispatch, they do have the capability to send them a link to enter their 3 words which helps them to narrow down a location. This helps cut the response time down when trying to locate someone in crisis.
- p. Statewide Tornado Drill
 - i. We do not participate (setting off sirens) because we test our sirens weekly. We do not want to cause confusion within our communities.

9. Discipline Reports

- a. Ruth Wheeler, Lyon County District Court
 - i. They are working on updating the county COOP plan. KDEM is setting up classes to work on training for "how" to complete/update the COOP and have assistance working on it in the training.
- b. Aaron Scheve, Kansas Department of Wildlife and Parks
 - i. They are seeing less and less of the avian flu in our area. Locally the hog problem seems to be done; they are not receiving any further reports.
- c. Roxy VanGundy, Lyon County Emergency Communications Center
 - i. They are hiring more Dispatchers. Have been Celebrating National Public Safety Telecommunicators Week this week. They welcome partners in the community to take a tour and get visual of what they are doing in the dispatch center.
- d. Jennifer Millbern, CareArc
 - i. Participated in a tabletop exercise for Healthcare Coalition. The scenario was over radiation release which turned out to be a "dirty bomb." This made them realize we have no plans for that scenario and showed where the gaps/needs to plan for other ways we might have a radiological release.

- ii. Getting ready to do a MERCY exercise. Which is a med surge exercise of 20% patients above their “normal”. This exercise will be April 19th from 9am to noon.
 - iii. Disaster EPI training. We have the CDC coming down (KDHE sponsoring) to participate. This is going to be learning how to respond to disasters in an epidemiology way. This training is open to the “Core 4” response agencies and will be held in Wichita in May.
- e. Kelly Mayer- Visit Emporia/Chamber
 - i. Events coming up in Emporia: Glass Blown Open starts 22nd through 30th. This disc golf tournament is not using Municipal Golf course this year. They are an amateur group and there is expected to be 500 players attending plus spectators. The Unbound Gravel Race is from the 1st of June through the 4th of June. Dynamic Disc Open will be June 16th to June 18. This event will be with a lot of spectators as this tournament is for the Pros.
- f. Jon Anderson, DaVita Dialysis
 - i. Nothing to report currently.
- g. Doug Peck-Ly Co Commission
 - i. Attended the 0402 course.
- h. John Koelsch, Lyon County Sheriff’s Office
 - i. They are still short, 14 Detention Officers in the jail and 2 Deputies.
- i. Chip Woods, Lyon County Highway Department
 - i. Nothing to report currently.
- j. Sara Kirkoff, Red Cross
 - i. The Red Cross is having a Sheltering Simulation in Topeka. If you would like to attend let her know.
- k. Rolland Trahoon, Evergy
 - i. Storm Season is coming. Please reach out if we see long wait times in response to power outages. They are shorthanded and with a lot of events in the area it makes the response time a bit longer.
- l. Amanda Cunningham, Crosswinds
 - i. Mental Health training is on their website. They have an upcoming fundraiser on May 5th which will be a Comedy Show. Building construction is still ongoing. They started construction on the overall center. Earl center first and then the plan is to start on others.
- m. Jon Reed, Home Town Health Care
 - i. Partnering more with Hand in Hand Hospice and Crosswinds. They still need nurses. They are happy to come in and discuss how hospice can help. Please reach out to Jon for information.
- n. Brian Rees, KSU Extension Office
 - i. It is planting season so please be aware of large equipment on the roads. April 15th starts the releasing of cattle into fields so watch for cows out in the roads. 4-H has some large events coming into town. They are having a youth tractor safety class at the end of May. This class is required by law for young teens operating tractors. They have hired a Family Community Wellness Agent who starts Monday in their office.
- o. Vici Smith, Lyon County Public Information Officer
 - i. I have completed a lot of training and focusing on new messaging for the county.
- p. Christine Torrens, City of Emporia, Public Information Officer
 - i. The city announced the new Assistant City Manager today.
- q. David Whittington, Holiday Resort
 - i. New management, as their previous management have retired. Her name is Jamie Thompson. There have been a lot of changes for the good and they are working on

getting restaffed.

- r. Jeffrey Cope, Lyon County Sheriff's Office
 - i. Echoed Undersheriff Koelsch with we are short staffed and looking to fill several positions if anyone knows someone looking, please send them our way.
- s. Andrea Elwood, Hand In Hand Hospice
 - i. They have a Butterfly release scheduled in June for those that have lost loved ones. June 10th at 6pm Jones Park. If you want to participate, they have the application on their website.
- t. Jack Mason, City of Emporia, Water
 - i. About 45 days ago they had a release of Chlorine. There was a good response from EFD and staff. No one was overly injured. Currently making improvements to their plans.
- u. Keith Senn, City of Emporia, Sanitation
 - i. Nothing currently
- v. Harlan Smith, Newman Regional Health
 - i. May 11th, they have Public Health Community standards to get updated and reported. They participated in the statewide tornado drill last March. Their Hazard Vulnerability Analysis was approved/updated recently. Currently working on the tabletop exercise coming this next week.
- w. Joni Siess, Lyon County Area Transportation
 - i. They have gotten up and running on google maps now. They also just hired a FT dispatcher and are still looking for PT drivers.
- x. Renee Hivley, CareArc
 - i. They just hired a 3rd dentist; still looking for a 4th. Also hired a Psych nurse practitioner but this will be hybrid telehealth. Still interviewing for dentist at the Eureka site; this position has been open for a year now. Medical remodeling is set to be done in mid-April. They are currently in the middle of financial audit.
- y. Brandon Beck, Emporia Fire Department
 - i. Staff are currently working through architect and engineering req for a new Station 1 and the remodel of Station 2. The goal is to have it in front of the commission by May. They are still currently 7 people short.
- z. Kevin Riskey, Emporia Police Department
 - i. Currently about 6 patrol officers short. They would like to thank other LEO and EMS for assistance over the last month or so for all their help.

10. The next LEPC Meeting:

- a. July 13, 2023
- b. 12:00pm to 2:00pm

11. Adjourn (1:05pm)

Respectfully,
Nichole Schlesener, Lyon County Emergency Management
LEPC Secretary